



Shenandoah Memorial Hospital

## 2019 New VolunTeen Packet

Thank you for your interest in serving as a VolunTeen during the 2019 summer. VolunTeens serve in various departments throughout the hospital and gain valuable insight to health care and the many careers available.

VolunTeens must be ages 14 to 17 by June 1. Qualifications include being friendly, caring dependable, responsible and trustworthy. **VolunTeens must contribute a minimum of 50 hours during the summer, follow the set dress code and all hospital rules.**

Below is a checklist of items that are *required* to be completed in order to be eligible for the VolunTeen program.

### VolunTeen Checklist

\_\_\_\_\_ VolunTeen Application signed and filled out.

Application, Parental Consent Form and Vaccination Records must be completed and returned to the Director of Education, Shenandoah Memorial Hospital, 759 South Main Street, Woodstock, VA 22664. **Applications are due on May 6, 2019.**

\_\_\_\_\_ Signed VolunTeen Parental/Guardian Consent Form & Badge Form

\_\_\_\_\_ Provide a copy of Vaccination Records. **(If enrolled in SCPS, NO need to provide Vaccination records)** Immunization records for measles and German measles, and documented history or vaccination record for chicken pox will need to be brought with the applicant on the date of his/her interview. These records can be obtained from your physician or from the minor's school.

\_\_\_\_\_ Provide two References using the VolunTeen Reference Sheet.

One by a teacher and the other by someone who knows you well, but not a family member.

\_\_\_\_\_ Set up and attend Interview

You must schedule your appointment for an interview. We will not call you. To schedule an interview, you must contact Melissa Stalbird between the hours of 7:30 AM—4:00 PM, Monday-Friday at 540-459-1220 or by email at mstalbir@valleyhealthlink.com. Please leave a message with a telephone number if she is not in the office. Fifteen-minute interviews will be held at the hospital from **3:30-5:30p.m. on the following dates-please pick a date and time and then call for an appointment. May 22, 2019**

**May 23, 2019**

\_\_\_\_\_ Attend Orientation. If accepted into the VolunTeen Program you must attend orientation. Orientation and training will be held on **May 31 from 9-12 at the hospital.**